



Springfield Secondary School

Lifelong Learners, Exemplary Leaders



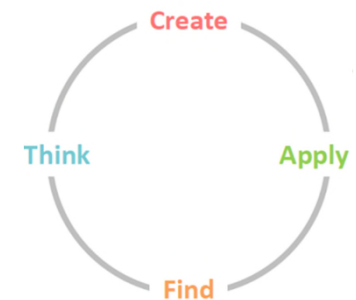
Springfield ICT Department EdTech Talk

**The National Digital Literacy Programme (NDLP)
and the PLD Initiative**



The National Digital Literacy Programme (NDLP)

1. The NDLP was launched in March 2020 to help students **strengthen their digital literacy and acquire digital skills** needed to navigate an increasingly digitalised world.
2. Under the NDLP, every secondary school student will **own a school-prescribed Personal Learning Device (PLD)**. Students may use funds from their Edusave Account to pay for the PLD.





Intended Outcomes of the PLD Initiative

The use of the PLD for teaching and learning aims to:



Support the Development of Digital Literacy



Support Self-Directed and Collaborative Learning



Enhance Teaching and Learning



Students' Experiences



<http://www.youtube.com/watch?v=atVkNBXMVnY>



Springfield Digital Learning Vision



Transformative Teaching & Learning Experiences

Future-Ready Learners & Innovators





NDLP (School Website)



<https://www.springfieldsec.moe.edu.sg/programmes/NDLP/>



NDLP (Student Portal)



<https://sites.google.com/view/ictspringfield/ndlp?authuser=0>



How will your child use the Personal Learning Devices?

At **Springfield Secondary School**, your child will be

- using PLD for **active learning** in all subjects, including the conduct, completion & submission of **authentic learning/inquiry tasks** that require *research, digital creation and collaborative learning*
- embarking on a series of self-paced **Digital Literacies lessons** on the Student Learning Space, with **facilitated discussions** on **cyber wellness**, key **digital skills** and **literacies** by teachers
- introduced to **basic coding** and **programming languages** e.g. *Micro:bit, python programming and O level Computing*





Supporting Students in the Safe and Effective Use of the Devices

The school has measures in place to enable a safer digital environment for learning with the use of PLDs, e.g.

- School rules on digital device use
- Classroom management and routines
- Cyber Wellness Education in CCE
- Partnering parents/guardians to support students in their use of technology for learning
- Device Management Application (DMA) to support a safer digital environment for learning



School Rules on Digital Device Use

- Handphone Hotels
- Lockers
- Acceptable Use Policy



Acceptable Use Policy

For Personal Learning Device & School ICT Resources



Springfield Classroom Management and Routines

CHROMEBOOK Learning Routines

Charge the PLD Fully

Highlight Issues

Responsible Use

Observe the Guidelines

Manage Password, Calendar, Email and Online Learning

Embrace the New Mode of Learning





Springfield Home-Based Learning and Student-Initiated Learning

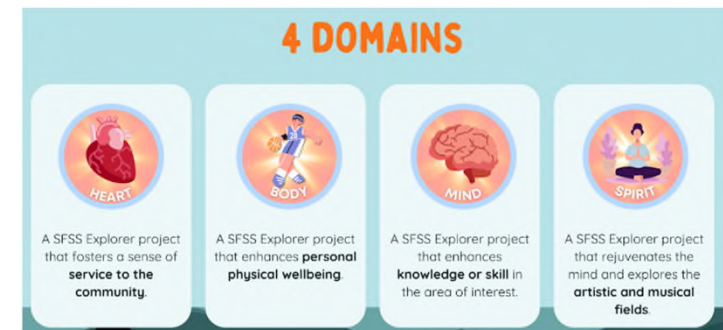
Home-Based Learning, HBL

- Video-conferencing check in with Form teacher



- **Student-Initiated Learning (Springfield Explorer)**

- Provide opportunity for your child/ward to learn to be an **independent, passionate, and life-long learner**
- Harness interests and nurture intrinsic motivation
- Sports & Games, Reading & Writing, Lifeskills & Aesthetics, Sustainable Living, ICT





Cyber Wellness Education in CCE

Educating students on Cyber Wellness

MOE has made significant changes to the Character and Citizenship Education (CCE) curriculum. Cyber Wellness lessons will feature significantly in these lessons.

The broad topics covered in Cyber Wellness are:

- Cyber Use
- Cyber Identity
- Cyber Relationships
- Cyber Citizenship
- Cyber Ethics



Cyber Wellness Education in CCE

Throughout their Secondary School education, students will learn about:

- Balanced use and self control
- Cyber bullying and Upstanding
- How to be a positive influence online
- How to handle online falsehoods
- How to manage social media (peer influence, emotions, echo chambers)
- Online relationship and Online safety (grooming, self disclosure)
- To respect intellectual property rights



Parents'/Guardians' Role

- We would like to partner parents/guardians so that students are well supported in their use of technology for learning.
- As parents/guardians, you can help in the following ways:
 - Model good digital habits for your child/ward e.g. parents/guardians not using devices during family meals.
 - Know your child/ward well, and have conversations with your child/ward about safe and responsible use of technology.
 - Discuss and come up with ground rules for internet/device usage that both your child/ward and you can agree with.
 - Encourage your child/ward to use productivity tools using his/her PLD, to organise information and simplify tasks for efficiency.



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Role of the DMA in Providing a Safer Digital Environment for Learning



DMA Installation

- The Chromebook Device Management Application (DMA) solution, Lightspeed Systems®, will be installed on all students' devices to provide a safe learning experience for students. The DMA will be funded by MOE.
- DMA will be installed after the collection of the device. Students will be guided on the installation.
- The installation of DMA applies to both devices purchased through the school and any student-owned devices that parents/guardians opt for the student to use in lieu of the school-prescribed PLD.
- The DMA will be uninstalled from the device when students graduate or leave the school.



In-School DMA Settings (Default)

Schools will determine DMA settings for **in-school use**. As a default, these settings will continue to be in place after school as well:

- MOE and the school will set the level of web content filtering, including filtering objectionable content or content that may not be conducive to teaching and learning (e.g. social media, pornography, gambling, or websites containing extremist content).
- School hours is defined to be from **6 a.m. to 3 p.m.** and after school hours would be from. **3 p.m. – 11 p.m.**. The device will shut down at **11 p.m.** by default.
- The school will determine the applications and programs to be installed to support teaching and learning.

After-School DMA Parent Options

1. After-School DMA Parent Options provide parents with the flexibility in managing your child’s/ward’s use of PLD after school hours.
2. The following tables outline the different levels of restrictions, controls, and monitoring for each After-School DMA Parent Option.

Default	Option A	Option B
In-school DMA settings will continue after school hours	DMA settings can be modified by Parents/Guardians after school hours	DMA will be inactive* after school hours
For parents/guardians who want their child’s/ward’s use of the device to be restricted only to teaching and learning, and prefer to leave it to the school to decide on DMA settings after school hours.	For parents/guardians who prefer to take charge of the level of restrictions for their child’s/ward’s use of the device after school hours regulated by the DMA.	For parents/guardians who do not want their child’s/ward’s use of the device after school hours to be regulated by the DMA at all.

*No data will be collected after school hours when the DMA is inactive.

- Having default school settings continue after school hours is the best option for parents/guardians who prefer not to, or do not feel ready to manage their child’s/ward’s device use on their own.
- Parents/guardians can request to change their choice of DMA settings, which is the existing practice.

After-School DMA Parent Options

	Default Setting (This will apply if no Alternative Setting is chosen)	Alternative Setting: Option A (DMA settings can be modified from the Default settings in place)	Alternative Setting: Option B (DMA will be inactive only after school hours)
Protect students from objectionable content	<p>Web content filtering will include, but not limited to the following categories:</p> <ul style="list-style-type: none"> • Violent/extremist content • Sexual/pornographic content • Gambling-related content 	<p>Parents/Guardians will be able to include additional web content filtering by submitting a request to the school.</p>	<p>No content filtering at all after school hours.</p>
Reduce distractions from learning through control of applications	<p>Parents/Guardians and students will be <u>unable</u> to install additional applications.</p>	<p>Parents/Guardians will be able to install additional applications by submitting a request to the school.</p> <p>Applications will be accessible both during and after school hours.</p>	<p>Parents/Guardians and/or students will be able to install additional applications after school hours.</p> <p>Applications installed by parents/guardians and/or students after school hours will not be accessible during school hours.</p>

After-School DMA Parent Options

	Default Setting (This will apply if no Alternative Setting is chosen)	Alternative Setting: Option A (DMA settings can be modified from the Default settings in place)	Alternative Setting: Option B (DMA will be inactive only after school hours)
Limit screen time	The school will define the specific hours during which the device is allowed to access the internet.	Parents/Guardians can: <ul style="list-style-type: none"> modify the amount of screen time for their child/ward by submitting a request to the school*; turn their child's/ward's web browsing on or off, controlling whether the PLD can access the internet; and allow/disallow certain categories of web access. 	No control over screen time.

*Parents would have to choose from a range of pre-determined hours and submit their request to the school. Screen time limits set by the school will override parents'/guardians' settings during school hours.

After-School DMA Parent Options

	Default Setting (This will apply if no Alternative Setting is chosen)	Alternative Setting: Option A (DMA settings can be modified from the Default settings in place)	Alternative Setting: Option B (DMA will be inactive only after school hours)
Monitor students' cyber activities	Parents/Guardians will <u>not</u> be able to track their child's/ward's browser history.	Parents/Guardians can track their child's/ward's browser history.	Parents/Guardians will <u>not</u> be able to monitor or control their child's/ward's use of the device through the DMA.
Provision of Parent Account	X	✓	X

Support for Parents/Guardians

Parents/guardians may wish to consider the following questions to decide the After-School DMA Parent Option that best suits your child/ward.



A. Child's/ward's current device usage habits

- How much time does my child/ward spend on their device?
- How well is my child/ward able to regulate their device usage on their own?
- Does my child/ward get easily distracted while doing online learning?



B. Parents'/Guardians' involvement

- How confident and familiar am I with managing my child's/ward's cyber wellness?
- Are there existing routines and open conversations on the use of the Internet at home?
- Am I aware of how to prevent different types of cyber threats that my child/ward might face?

Supporting Resources

Parents/guardians play a crucial role in guiding your child/ward to use devices responsibly and safely. DMA complements your efforts in supporting your child/ward as they navigate the digital space. Here are some resources that you can refer to:

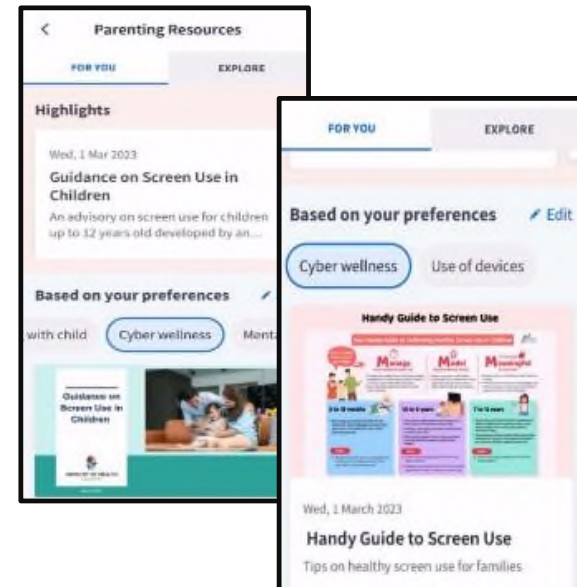
A. Parent Kit



B. Bite-size tips and advice via Parentingwith.MOEsg Instagram



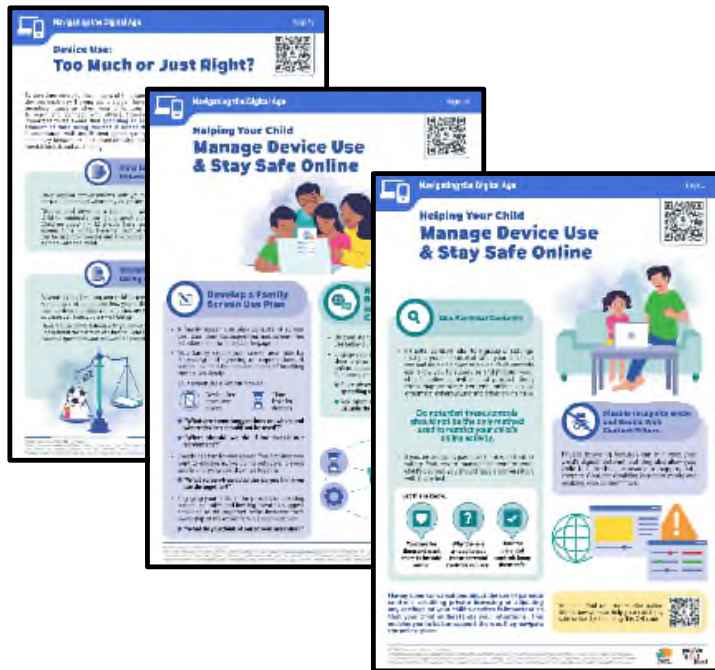
C. Resources from MOE and other agencies (available on resources repository in Parents Gateway)



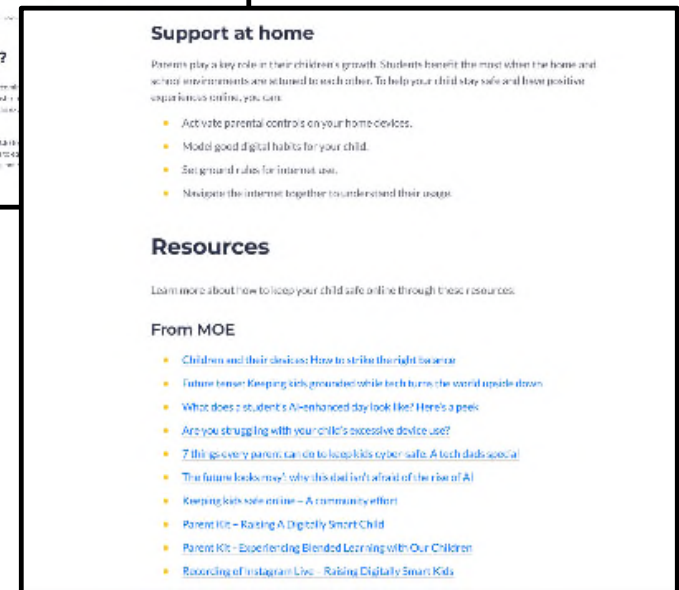
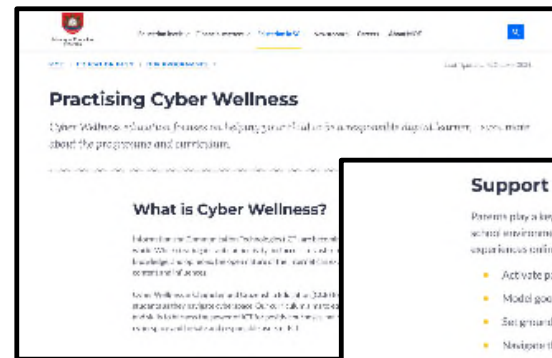
Supporting Resources

D. Parenting for Wellness Toolbox for Parents

The following extracted quick tips and strategies have been shared to you via Parents Gateway. Click on the pink header to download the full suite of resources of the Toolbox.



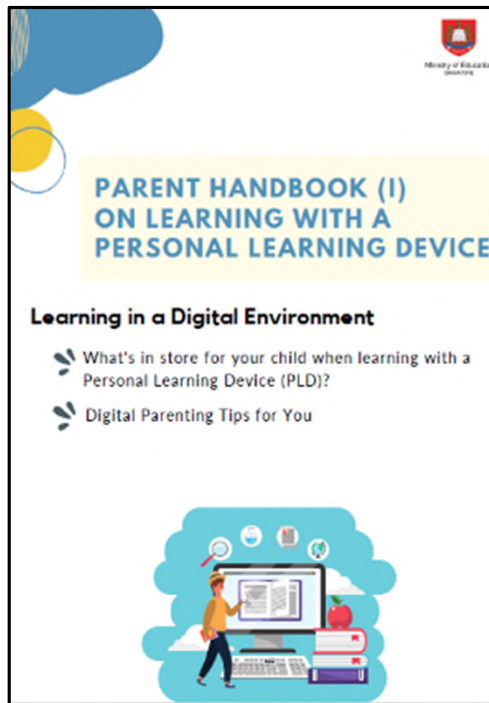
E. More resources are available via MOE Cyber Wellness Webpage



Supporting Resources

F. Parent Handbooks (I) and (II) on Learning with a Personal Learning Device

These Handbooks provide tips on supporting your child in the use of PLDs for learning and are shared via the PG notification together with the letter to purchase PLDs.



Data Collected by the DMA

1. The DMA does **NOT** collect any of the following data:
 - Login IDs and passwords entered into websites or into any applications
 - Actions performed (e.g. posts, online comments, items added to a shopping cart, etc.) when visiting websites and using apps
 - Documents and photos stored in the PLDs
 - PLD location
 - Webcam videos and microphone recordings
2. Parents may request corrections to their personal data (e.g. email addresses, names) by contacting the school, in accordance with the Personal Data and Protection Act (PDPA).

Data Security

- All user data collected through the DMA will be stored in secure servers managed by appointed DMA Vendors with stringent access controls and audit trails implemented. The DMA solutions used are cloud-based Software-as-a-Service (SaaS) solutions and are trusted solutions that have been operating for many years. They have also been subject to regular security review and assessment by independent reviewers.

Data Security

- DMA solutions have sufficient security robustness to ensure data collected are properly stored and protected. MOE will also subject the DMA Vendors to regular audit on the security of the system based on tender requirements.
- To prevent unauthorised access, DMA Administrators and DMA Vendors will be required to access their accounts using 2-factor authentication or the equivalent to ensure proper accountability for information access and other activities performed. There will be regular account reviews and audits for DMA Administrators' and DMA Vendors' accounts.



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Device and Funding Information



Springfield Secondary School's PLD



The school will be using the for
Lenovo Chromebook 500e Gen 4 N200
teaching and learning.

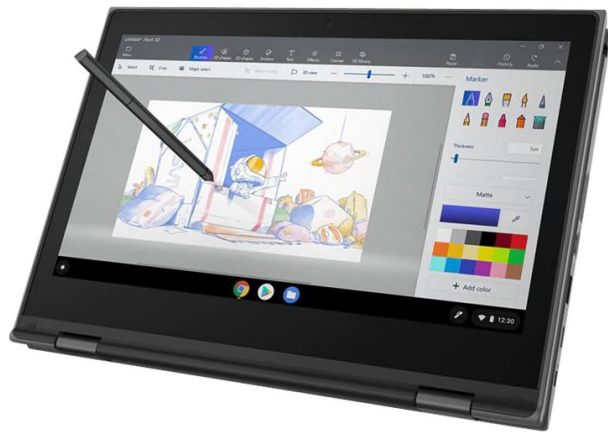
Total cost of the bundle includes
3-year warranty and 3-year insurance

- * **Intel N200 Processor**
- * **8GB RAM**
- * **64GB Storage**
- * **12.2 Screen Size**

with GST: **\$587.50**



Springfield Secondary School's PLD



The school chose the device because of:

- **Portability**
- **Durability**
- **T&L Affordances**
 - Touch Screen
 - Use of Stylus/Pen to write
 - Typing using keyboard
 - Video recording
 - Multimedia editing

- * **Intel N200 Processor**
- * **8GB RAM**
- * **64GB Storage**
- * **12.2 Screen Size**



PLD Bundle

Device Bundle includes

- **Lenovo Chromebook 500e Gen 4 N200**
- **Insurance and Warranty**

Your child's/ward's PLD will come with the **Enhanced Device Bundle** which includes:

- **3-year warranty and**
- **3-year insurance (which includes 2 repairs or 1 replacement claim)**

Please note that the price of the PLD Bundle may appear to be higher than similar models on the retail market as the price of those devices usually does not include extended warranty and insurance coverage.



Insurance Coverage

The package includes a **3-year warranty, and 3-year insurance** which includes:

Insurance Coverage	Claimable
<ul style="list-style-type: none">• Fire• Lightning• Power Surges• Accidental e.g water spillage, drop etc• Theft due to forcible entry• Robbery <p>* Accidental loss will not be covered by insurance.</p>	<p>*2 repairs or 1 replacement claim (3-year insurance)</p>



Technical Support for Students' Devices

Technical support will be provided to students through:

- Service Desk set up in school during breaks and after school
 - Troubleshooting of device issues
 - Solve connectivity issues



Lenovo Service Centre



Address:

**2 Kallang Avenue, #09-01
CT Hub 1, Singapore 339407**

Servicing/Repair time:

Estimated 1 – 2 weeks

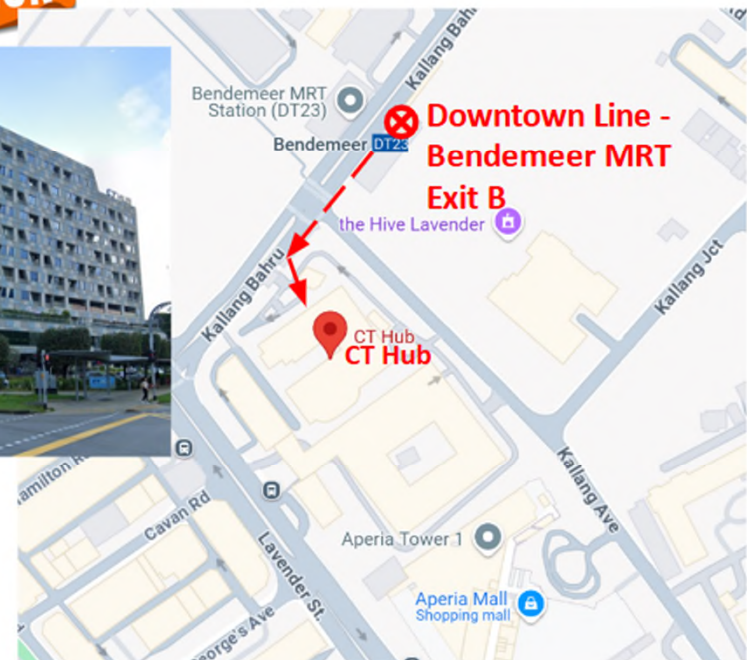
Service center is open on

Mondays to Fridays: 9am to 6pm

Saturdays: 9am to 1pm

(Closed on Sundays and P. Holidays)

NEW LOCATION



****Student may loan a PLD from Comp Lab 2 when your PLD is being serviced.****



Funding Support for Singapore Citizen (SC) Students

- **The cost of the device bundle can be paid using your child's/ward's Edusave account**, after setting aside provision for payment of miscellaneous fees.
- To ensure the affordability of devices, MOE has provided additional Edusave top-ups of \$200 in 2020 to 2022, and \$300 in 2023, to all eligible Singaporean students in primary and secondary schools.
- This is on top of the annual \$290 credited into the Edusave account for Secondary School students and \$230 for Primary School students.



Funding Support for Singapore Citizen (SC) Students

- For SC students who are on MOE Financial Assistance Scheme or whose family's monthly income meets the following criteria:

Gross Household Income (GHI) \leq \$3,000, or

Per Capita Income (PCI) \leq \$750

MOE will subsidise 50% of device bundle cost or \$350, whichever is lower.

- The remaining amount will be payable from the students' Edusave account. If there is insufficient balance in the students' Edusave account for the remaining amount, MOE will provide additional subsidy so that the cash out-of-pocket (OOP) is \$0.



Funding Support for Singapore Citizen (SC) Students

- For SC students whose family's monthly income is:
 $\$3,000 < \text{Gross Household Income (GHI)} \leq \$4,400$, or
 $\$750 < \text{Per Capita Income (PCI)} \leq \$1,100$
MOE will subsidise 30% of device bundle cost or \$200, whichever is lower.
- The remaining amount will be payable from the students' Edusave account. If there is insufficient balance in the students' Edusave account for the remaining amount, MOE will provide additional subsidy so that the cash out-of-pocket (OOP) is not more than \$50.



Funding Support for Singapore Citizen (SC) Students

- SC students whose family's monthly Gross Household Income (GHI) > \$4,400 or monthly Per Capita Income (PCI) > \$1,100, no subsidy will be provided. Parents/Guardians can use their child's/ward's Edusave or cash to defray the device bundle cost.



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What's Next?



Parental Consent for Procurement

1. Parents can access the **Parental Consent for the Purchase of Personal Learning Device (PLD)** via a Parents Gateway (PG) notification* that will be sent to you on **10 Jan 2025**.
2. Parents who want to use Edusave funds for the PLD (for Singapore Citizens students only), please submit the online Standing Order Form via this link: <https://go.gov.sg/edusaveformsgso> by **17 Jan 2025, if you have not done so previously.***

* Parents/Guardians without access to PG can request for the hardcopy letter via your child's/ward's form teacher.



For Singapore Citizens (SC) Students

Time Frame	Activity
10 – 17 Jan 2025	<ol style="list-style-type: none">1. Submit:<ol style="list-style-type: none">a. consent to PLD purchase via in the PG notification which includes the following:<ul style="list-style-type: none">• Intent to Purchase Personal Learning Device (PLD);• Authorisation Form for the Collection of PLDb. the Standing Order (SO) for the use of Edusave Account via https://go.gov.sg/edusaveformsgso (for Singapore Citizen students only) if you have not done so previously. <school may delete this point if the Edusave SO has been sent out to parents earlier at a separate platform e.g. before Secondary 1 Orientation> <p>Parents without access to PG can submit their consent via hardcopy.</p>
21 Feb 2025 (Tentative)	Collection of devices by students



For Permanent Residents / International Students

Time Frame	Activity
10 – 17 Jan 2025	<ol style="list-style-type: none">1. Submit consent to PLD purchase via in the PG notification which includes the following:<ul style="list-style-type: none">• Intent to Purchase Personal Learning Device (PLD);• Authorisation Form for the Collection of PLD <p>Parents without access to PG can submit their consent via hardcopy.</p>
31 Jan 2025	Parent/Guardian to make payment via Giro/PayNow
21 Feb 2025 (Tentative)	Collection of devices by students



Important Contacts / Helplines

To access / find out more about...	Contact / Helpline
This deck of slides	https://www.springfieldsec.moe.edu.sg/
Edusave balance	6260 0777
Financial assistance	63183053



FAQ

- Will the student get to keep the PLD forever Upon purchase?
 - Yes, the PLD belongs to the student.
- How often do the students need to use the PLD in a week?
 - Everyday
- Can my children from the same school share one PLD?
 - It is not recommended for students to share the PLD with their siblings as the devices are intended for individual use in their respective classes.



FAQ

- Are we able to set the usage limit on the device?
 - Yes, parents can opt for different DMA options to limit the usage of the device
- Can we purchase 2 sets of the PLD
 - MOE only provision the purchase of 1 device per student
- Do we purchase it directly or will the purchasing be made by the school?
 - Student are strongly encouraged to purchase the PLD with the school



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Please fill in the form below if you have more questions.



<https://forms.moe.edu.sg/forms/J22awJ>



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